

VENDOR ANNOUNCEMENT

8.28.07

Traffic Signal Operations Prequalification Category

In MDOT's correspondence with ACEC and its members, there have been some concerns addressed with the requirements associated with the new prequalification category, Traffic Signal Operations. In our review of the concerns addressed, the prequalification requirements, and the current one year re-submittal requirement for denials, the following has been determined:

- Traffic Signal Operations has been split into two separate prequalification classifications; Complex Traffic Signal Operations and Simple Traffic Signal Operations. Simple Traffic Signal Operations will allow consultants to do smaller analyses which are typical for small scale Traffic Impact Studies. Complex Traffic Signal Operations involves complex Traffic Impact Studies that may exceed 100 signals.
- Effective immediately, until September 1, 2008, all consultants that were previously denied prequalification in the Traffic Signal Operations classification will be permitted to re-submit a new prequalification application, in either the Simple, Complex, or both categories.
- In order for MDOT's Traffic and Safety staff to review the prequalification submittal, you must send a written request for a prequalification appeal to MDOT. An appeal meeting will be scheduled which will allow interaction between the consultant and the MDOT staff specializing in the requirements associated with the Complex and Simple Traffic Signal Operations prequalification categories, allowing discussion and explanation of the requirements. All appeal requests must be mailed to:

Service Prequalification Unit
Contract Services Division
PO Box 30050
Lansing, Michigan 48909

Or sent overnight delivery to:

Michigan Department of Transportation
Service Prequalification Unit
Contract Services Division
425 West Ottawa
Lansing, Michigan 49931

Of sent by facsimile to:
Service Prequalification Unit
(517) 373-9466

- Consultants who failed on their initial submittal will be given one additional opportunity to submit all required documents and meet all requirements for this category. If failed a second time, the consultant must wait one year for resubmittal in this category.
- Documents corrected as a result of MDOT's initial review of a firm's prequalification submittal will not be accepted for re-submittal. Completely new documents, using a different traffic signal study, must be submitted and meet the prequalification requirements.